

BPAP Agenda/Minutes

March 4, 2022

11am-12:30pm, Zoom

Present: Michael, Raeanne, Daniel, Liz, Valdas, Beth, Linda, Christopher, Cornelia

Absent:

- I. Quorum: **Achieved or not** - Achieved
- II. Minutes from
 - A. [01-21-2022](#)
 - B. [02/04/2022](#)
- III. Policies and Procedures to Review
 - A. **ITEMS IN PROCESS:**
 1. The following APs went for feedback/approval to the President's/Superintendent
 - a) AP 7145 Personnel Files
 - b) AP 7233 Work Out of Classification
 - c) AP 7234 Overtime
 - d) AP 7240 Confidential Employees
 - e) AP 7250 Academic Employees: Educational Administrators
 - f) AP 7270 Student Workers
 - g) [AP 7337 Fingerprinting](#) (President/Superintendent had a comment about language in regards to reimbursement; cost responsibility)
 - (1) **-Can go back to the President/Superintendent for review and approval**
 2. [AP 7310 Nepotism](#) - back for more discussion
 - a) Balance of power/harms - generic policy? How to incorporate?
Out for feedback (CSEA needs more time as of 1/21/22; 2/4/2022) -CONTINUE DISCUSSION
 - (1) **** [BP 7310 Nepotism](#) - **out for information; (will send for board approval once the AP is finalized)**
 3. [DRAFT - AP 7126 Background Checks](#) - CONTINUE DISCUSSION
 - a) **Create BP for review-** Draft: [BP 7126 Background Checks](#)
 - b) What about pot? 87011 - *no, now governed by different laws than cited, violation could still result in a reportable conviction*
 4. [AP3052 Employee Student Relationships-](#) : Create new AP to reconcile with new [BP 3052 Employee Student Relationships](#)
 - a) AP contents. What do we want the AP to include?
 5. **Ready for Discussion:(Legal Updates)**
 6. [BP 2310 Regular Meeting of the Board](#)
 7. [AP 5015 Residence Determination](#)
 8. [BP 5015 Residence Determination](#)

9. [AP 5040 Student Records, Directory Information and Privacy](#)
 10. [BP4230 Grading and Academic Record Symbols](#)
 11. [AP 4230 Grading and Academic Record Symbols](#)
 12. [AP4245 Credit for Prior Learning](#)
- B. **COMING ATTRACTIONS:** The following are up for discussion soon:
1. [BP 7212 Part-Time and Temporary Faculty](#)
 2. [AP 7214 Part Time Faculty:Office Hours](#)
 3. [BP 7215 Probationary Contract Faculty](#)
 4. [AP 7220 Department Chairpersons](#)
 5. [Palomar AP 7330 - Communicable Disease Updated May 2021 - for discussion at the next meeting](#)
 - a) [AP 7330 Communicable Disease](#)
 - b) [W AP-7330-Communicable-Disease-Approved-5-18-21.docx](#)
 6. [Palomar BP 7330 Communicable Disease Updated July 2021 for discussion at the next meeting](#)
 - a) [BP 7330 Communicable Disease](#)
 - b) [W BP-7330-Communicable-Disease-Adopted-7-6-21.docx](#)
 7. [Palomar BP 5210 - Communicable Disease. Students for discussion at the next meeting](#)
 - a) [BP 5210 COMMUNICABLE DISEASE](#)
 - b) [W BP-5210-Communicable-Disease-Students_Adopted-7-6-21...](#)
 8. [Palomar AP 5210 - Communicable Disease. Students for discussion at the next meeting](#)
 - a) [AP 5210 COMMUNICABLE DISEASE](#)
 - b) [W AP-5210-Communicable-Disease-Students_Approved-5-18-...](#)
 9. [Standard IV - AP2510, reconcile with ed code?](#)
- C. Brought forward for rediscussion or first time on agenda. *These are to be discussed after the regular cycle items are completed:*
1. [BP 4240](#) - Academic Renewal
 - a) Ana Garcia and Camila Acosta to be present
 2. [AP 4240](#) - Academic Renewal - **RAE WILL INCORPORATE SENATE SUGGESTIONS - TIME SENSITIVE - HANDLE FIRST**
 - a) [Supporting document](#)
 - b) Ana Garcia and Camila Acosta to be present
 - c) *Discussed some concerns Medel expressed, sense of committee was concerns remain but not a dealbreaker.*
 - d) *Notify BPAP of approval.*
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3. [AP 7120](#) - Recruitment and Selection
 - a) Academic Senate provided edits, but HR needs to review still

- b) <http://go.boarddocs.com/ca/vcccd/Board.nsf/goto?open&id=84XLMS5744D5> (example)
4. [AP 3720](#) - Computer and Network Use
 5. [BP 4300](#) - Excursions and Field Trips (Pamela, Raeanne) maybe include risk management
 6. [AP 4300](#) - Excursions and Field Trips(Pamela, Raeanne) maybe include risk management
 7. BP 5520 - Shower Facilities for Homeless Students (lead Dean Student Affairs) not legally required but suggested as good practice if showers on campus
 8. AP 5520 - Shower Facilities for Homeless Students (lead Dean Student Affairs) not legally required but suggested as good practice if showers on campus
 9. BP 3800 - Personal Data Protection (Paul Bishop; only if District must comply with General Data Protection Regulation that is EU but some US districts need to comply)
 10. AP 3800 - Personal Data Protection

IV. Reports

- A. 10 voting members, quorum 6+ members
- B. Committee Chair - Michael Shanahan*
- C. ALA - Linda Esparza Dozer, **PENDING**, Christopher Johnson
- D. CSEA - Liz Auchincloss, Elizabeth Taylor-Schott, Valdas Karalis
- E. Academic Senate - Daniel Spitz, Ana Garcia, Raeanne Napoleon
- F. ASG - PENDING (Check for Summer/Fall 2021)**
- G. Administrator Appointee - Jasmine Tuazon*

Committee Reference Documents

[Committee Members](#)

[Charge](#)

[Chapter Leads](#)

[BPAP Style Guide](#)

[Recently Posted Policies and Procedures](#)

[BPAP Tracking 2020-2021](#); [BPAP Tracking 2021-2022](#)

[BPAP Flowchart](#)

[Legal Update Process](#)