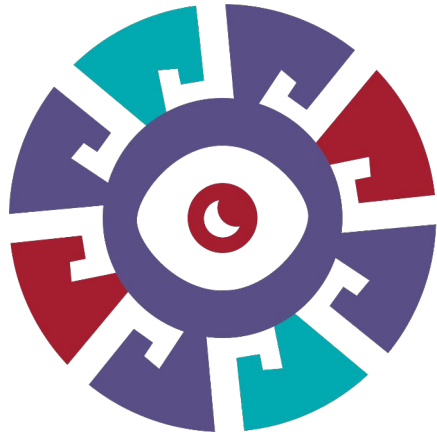

Student Services Cross Training

— Friday, September 13, 2024 —

Raíces: Nathalie Quintero y Melissa Menendez
Admissions and Records: Angelica Contreras



i Raíces!
FIRST YEAR AND BEYOND
SANTA BARBARA CITY COLLEGE

Student Services Cross Training (HSI Week Edition)

Nathalie Quintero (Raíces Program Advisor)

Dr. Melissa Menendez (Raíces Faculty Coordinator - Curriculum and Pedagogy, Professor of English, Project Director - Title V HSI Grant)

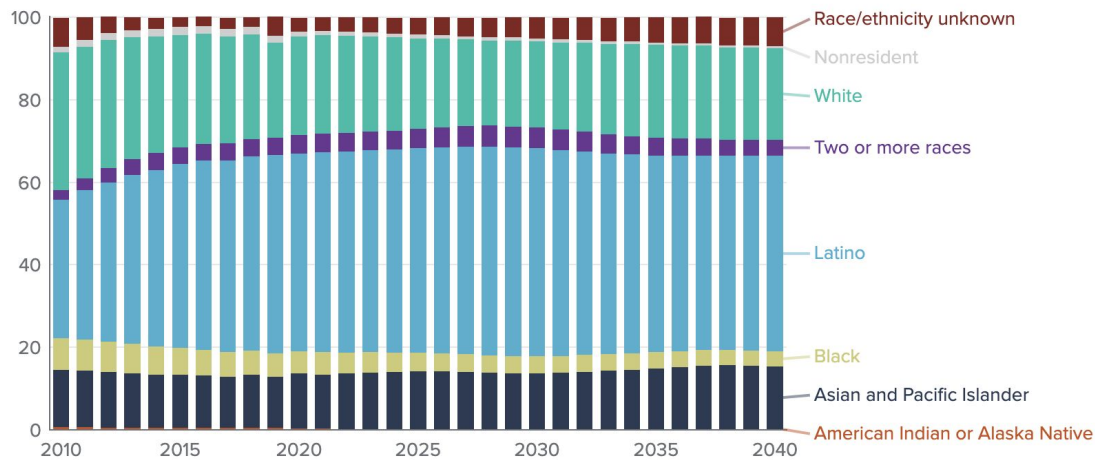
Transforming Hispanic-Serving Institutions for Equity and Justice

“We must remember that we are entrenched in the organizations and systems that we seek to change and that we require personal transformation.”

Dra. Gina Garcia

Projections of Latiné students in CA Community Colleges

CCC racial/ethnic distribution



SOURCES: CCCCCO to 2022 and PPIC projections 2023 to 2040.

NOTES: Fall enrollment. See [Technical Appendix](#) for details.

(Source: ppic.org)

How many Latiné identifying students are we serving?

“The state’s community colleges reflect the diversity of the state’s high school graduates and young adult population. Latinos are the largest group and will remain so.”

(Source: ppic.org)

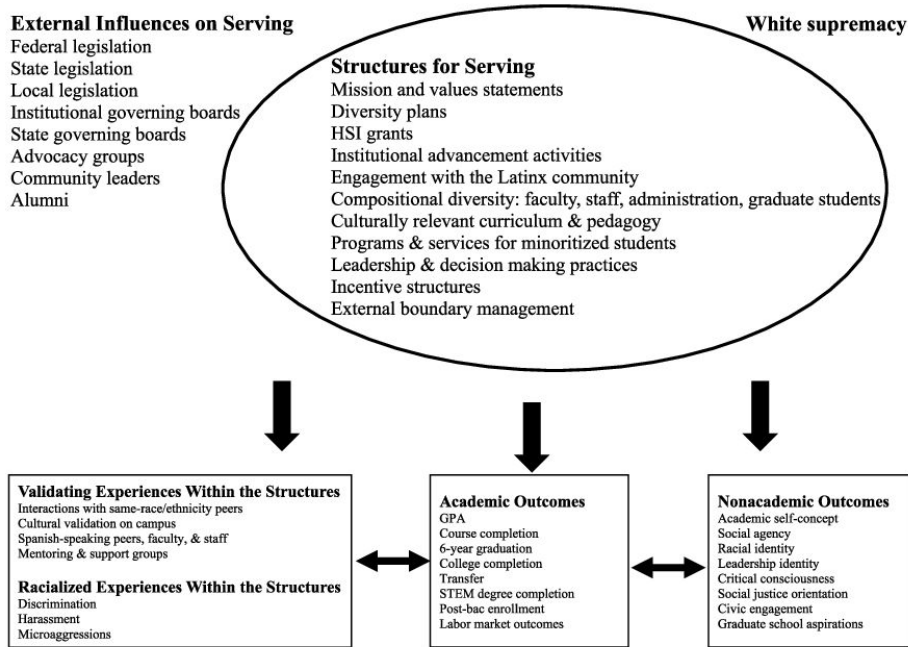
As of Fall 2023, SBCC serves 41.6% students who identify as [Latine].

(Source: [SBCC](#))

Raíces hosted 1,909 unique visits for advising, counseling, use of study space y más during the 23-24 AY. Our program has also recruited over 500 students and onboarded over 160 into the program.

(Source: [Academia - SBCC](#))

Multidimensional conceptual framework of servingness in HSIs.



Source: Toward a Multidimensional Conceptual Framework for Understanding “Servingness” in Hispanic-Serving Institutions: A Synthesis of the Research, Dra. Gina A. Garcia et. al.

FIGURE 4. Multidimensional conceptual framework of servingness in HSIs.

Servingness Defined

Structures for serving are organizational in nature, and often require transformation in order to better serve Latinx students. Such structures include mission and purpose statements; HSI grant activities; decision-making processes; equity-minded leadership practices; policies; **curricular and co-curricular structures**; institutional advancement activities; compositional diversity of faculty, staff, administrators, and graduate students; and engagement with the community. While many HSIs are intentional in serving Latinx students (National Academies of Sciences, Engineering, and Medicine 2019), others have been slow to change.

Source: Defining “Servingness” at Hispanic-Serving Institutions (HSIs): Practical Implications for HSI Leaders - Dra.Gina Ann Garcia

Co-Curricular Structures

Includes “beyond the classroom experiences and educational opportunities that students engage in”

Dra. Gina Garcia

↓
Internships

↓
Study Abroad

↓
On-Campus Employment

↓
First-Year Seminars

↓
Learning Communities

slido



Does your specific department offer co-curricular experiences? Why or why not? (Internships, Study Abroad, On-Campus Employment, First-Year Seminars, Learning Communities, None)

① Click **Present with Slido** or install our [Chrome extension](#) to activate this poll while presenting.

Liberatory Outcomes Defined

“Toward freedom, revolution, transformation, and collective liberation. This approach becomes humanizing because it allows oppressed students feel human, be seen, and **feel valued** in educational spaces”

Source: Defining “Servicing” at Hispanic-Serving Institutions (HSIs): Practical Implications for HSI Leaders - Dra.Gina Ann Garcia

¡Raíces: First Year and Beyond!

First-year experience and student empowerment program at SBCC that centers Latiné students by celebrating **Cultura**, **Conocimiento** y **Comunidad**.

Design: Our program is designed to support First-Year Students, Latine Students, and First-Generation students. However, any student can join and participate.

Identity: Our program centers Latiné students by celebrating Cultura, Conocimiento y Comunidad. However, students do not need to identify as Latino/Latina/Latinx/Latiné/Chicano/Chicana/Chicanx/Hispanic to join or participate.

Language: Some of our events will have Spanish words as event titles, but students do not need to speak Spanish to join or participate.



La Experiencia | The Raíces Experience

When students join Raíces, they join our familia of academic counselors, advisors, faculty, and Raíces scholars who will support them in the creation of their own unique educational journey.

What are the benefits of joining Raíces:

- Access to **Raíces Courses and Connection to Raíces Faculty**
- **Academic Counseling Support** (Education Plan, Major Exploration)
- **Network** of Raíces Scholars
- College Advising and **Peer Advocacy**
- **Class Registration** and Time Management Meetings
- **Study Space** (Free Printing, Free School Supplies)
- College, Cultural, Career, and Community Events

FAQ's

What is the difference between a Raíces course and other SBCC courses?

Our program offers a range of courses that meet SBCC GE, CSU GE, and IGETC requirements. There are three types of Raíces courses:

- **Learning Colectiva Courses** Fully Reserved Classes for Raíces Students
- **Raíces Courses** with Reserved Seats
- **Open Raíces Courses** taught by Raíces Faculty

Who teaches the Raíces courses?

Raíces courses are taught by over 30 faculty who participate in our Raíces Faculty Institute and are committed to the following:

- Raíces Faculty strive to create a **supportive environment for personal development and growth.**
- Raíces Faculty view **students as co-creators** of course assignments, activities, and content.
- Raíces Faculty value **learning goals that enable students to connect lived-experiences with academic knowledge.**
- Raíces Faculty commit to Our **Community of Practice**/Aspiraciones de Crecimiento

What are the requirements?

Our program does not have qualifications, requirements, or an application process.

Students who join make a commitment to engage with our program in the following ways:

- **Enroll** in Raíces course(s) every semester if they follow their education plan.
- **Attend** Raíces events every semester.
- **Meet** with a Raíces academic counselor or a Raíces advisor every semester.

Any SBCC student can join!

How to join/refer students to Raíces

1. **Submit Interest Form WITH the Students**

- Interest form available on
 - Our website
 - QR code from our flyer

2. **HELP Student Make an Appointment for Orientation with Sergio or Nathalie**

- How to make an Appointment
 - Go to our website
 - Click on “Familia” tab
 - Click “Make an Appointment” for either Sergio or Nathalie



iRaíces!

FIRST YEAR AND BEYOND
SANTA BARBARA CITY COLLEGE



Admissions & Records

- Staff
- Deadlines
- Forms
- Fraud(bots)
- What's new...



Who and how do I contact staff?

- [Letter Range](#)
 - Kyle Hernandez A-G/Audit requests
 - Aida Whitham- H-M/ Transcripts
 - Daniela Jimenez- N-S/ emails
 - Jorge Trujillo- T-Z/Enrollment Verifications
- Petitions/Faculty Resource/DE
 - Blanca Waaler-Dual Enrollment
 - Rosa Ruiz- Residency Reclassification/Student Data Changes/Petitions(Waiver, EW, Course Repeats)
 - Akil Hill-Athletic Eligibility/Faculty Support(grades,no shows, drops, incomplete grade contracts)
- Phone, email and in person
 - Difference between info@sbcc.edu and admissions@sbcc.edu



Deadlines

- Section switch (week 2-9) - same course /same dates (NOT long to short)/ request from instructor (into or out of class) / can be online to in person and reverse- arfacultysupport@sbcc.edu
- Reinstatements (week 2-9) Must come directly from faculty to [-arfacultysupport@sbcc.edu](mailto:arfacultysupport@sbcc.edu)
- Level change week (2-5) - (ie. ESL involves assessment) [-arfacultysupport@sbcc.edu](mailto:arfacultysupport@sbcc.edu)
- [Petitions](#)
 - Deadlines (posted to website - some are due BEFORE start of semester)
 - Turnaround (some go to SSC - but not all)
 - Which will go through Soft Docs? (like pass/no pass)
 - Late Add-25% of the course-4th week for full semester courses
 - P/NP- last day of instruction



Forms

- Authorization to Release of Information A&R
 - Why and FERPA (PII =personal identifiable information)
 - What can we release (GPA, grades, current courses) New request every time
 - Photo ID
- Academic Renewal (current students need counselor signature)
- Repetition in Excess of Max Allowable (4th attempt) (SEP)
- Repetition of Earned C or higher grade (recommended consultation with a counselor)
- EW (does NOT require, but can help if H&W or DSPS letter)
 - Course is active-mitigation only
 - Course has ended Verifiable documentation required
- Sub/Waiver (recommended consultation with a counselor)



Fraud

- CCCapply
 - Fraud, suspense, application corrections, etc..
 - Caseload by letter range
- SBCC Filters
 - Running reports daily to review possible bots.
 - Putting an SF Hold/Dropping if the course has not started
 - Over 1000 holds and 600 drops(thank you Jayraj)
 - Not a perfect filter
 - If student is dropped for fraud and needs to be reinstated
 - Contact admissions@sbcc.edu



What's New...

- CCCapply
 - 1 application per year
 - Applies fall doesn't need to reapply for spring
 - Spring app will open next week
 - Summer/ Fall app will open before October 15th
- AB 2315
 - Students/faculty/ staff will be able to update their preferred First name, gender identification and pronouns

Personal Information

Personal Info

** New Personal Information dashboard **
One stop to review and manage your personal info to include

- Preferred First Name
- Gender Identification
- Pronouns
- Address
- Phone

Student Resources Menu

- Class Search
- Course Planning
- Final Grades
- Financial Aid
- My Class Schedule & Bill
- Pay my Bill
- Personal Information [version 8.x]
- Personal Information [version 9.x]
- Registration



What's New...

- [Board Policies and Administrative Procedures](#)
 - AP 4232-Pass/no pass
 - Updating to remove the faculty signature requirement.
 - Will have until last day of instruction
 - Going through AP process
 - AP 4230 and AP 4231
 - *AP 4230: The grade of EW **may** be assigned to students in extenuating circumstances at any time, upon petition of the student or their representative.*
 - *AP 2431: Student requests for grade changes will only be accepted for grades recorded within the previous calendar year. The exceptions to this include academic renewal and/or excused withdrawal, which may exceed the one-year time limit if appropriate extenuating circumstances apply.*
 - *New EW electronic form will be available soon*
 - *Mitigation is self reported-student will need to indicate with who and when*
 - *If term is not active it will require documentation*



Thank you!